



inspect aride

Step by Step

How To

Add Vehicles

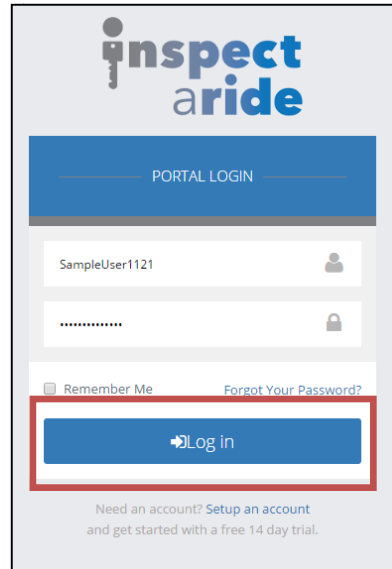
This How To article explains how to add vehicles

For a complete list of available How To documents visit the Support section of our website: www.inspectaride.com/support/

HOW TO: ADD VEHICLES

You can easily setup your vehicles in the InspectARide portal. Doing this makes it fast and easy to inspect the vehicles.

1. The first step is to login to the InspectARide portal. This is done by entering your username and password here: <https://www.inspectaride.com/login>



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PORTAL LOGIN

SampleUser1121

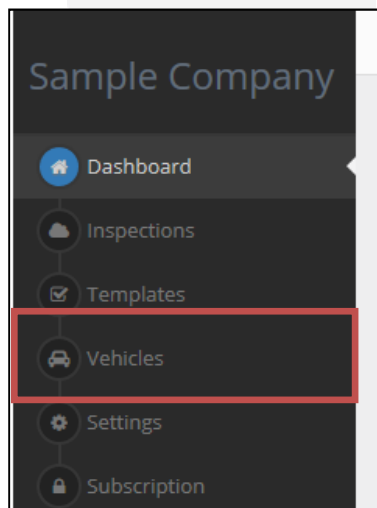
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Remember Me [Forgot Your Password?](#)

Log in

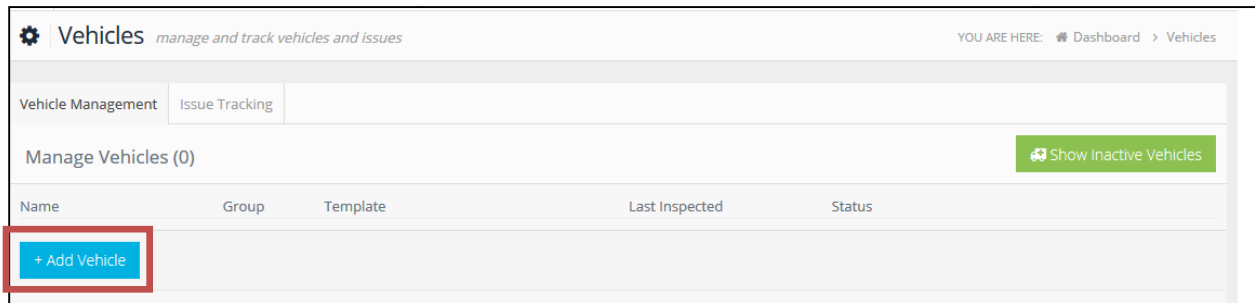
Need an account? [Setup an account](#) and get started with a free 14 day trial.

2. Once logged in, go to the 'Vehicles' section on the left hand side.

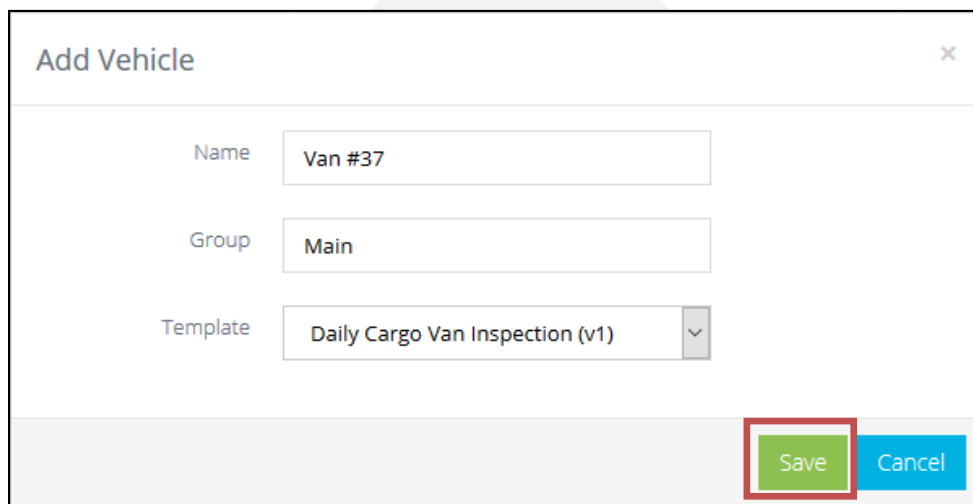


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- Here we can see a list of the vehicles we've already setup. To add a new vehicle tap the '+ Add Vehicle' button.

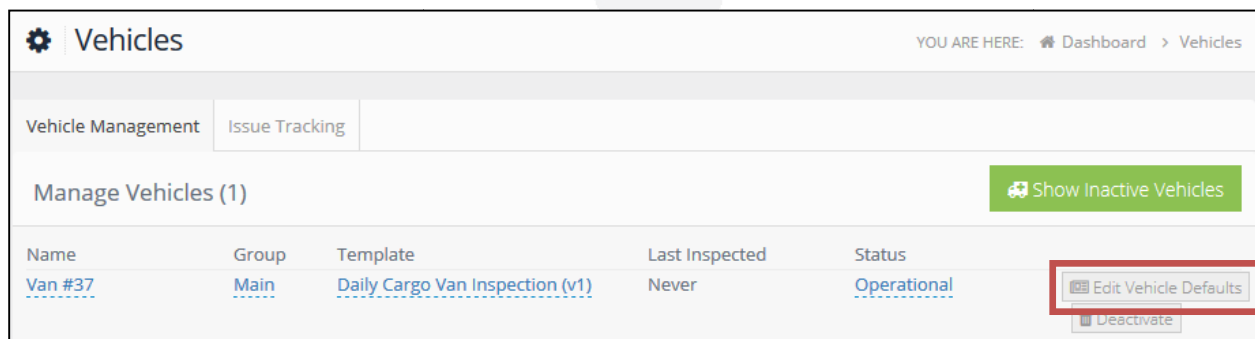


- This brings up the 'Add Vehicle' box. Here you can enter the Vehicle Name, the Group it belongs to and select what template you want to use with it. When you have this information complete, tap on 'Save'.



The screenshot shows the 'Add Vehicle' modal form. It has a title bar with 'Add Vehicle' and a close button (X). The form contains three input fields: 'Name' with the value 'Van #37', 'Group' with the value 'Main', and 'Template' with a dropdown menu showing 'Daily Cargo Van Inspection (v1)'. At the bottom right, there are two buttons: 'Save' (green) and 'Cancel' (blue). The 'Save' button is highlighted with a red box.

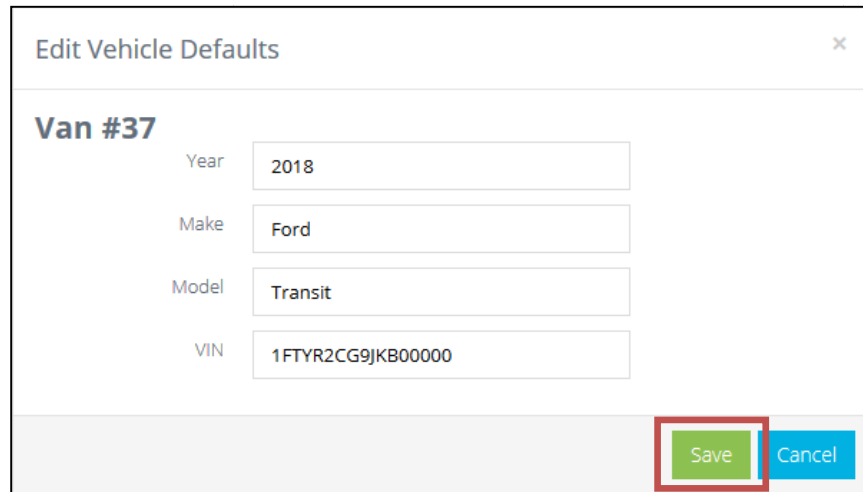
- Your vehicle will now be added. The last step is to setup the basic information about the vehicle so that it is pre-filled on each inspection (this saves you time). To do this, tap the 'Edit Vehicle Defaults' button to the left.



HOW TO: ADD VEHICLES

- This brings up the 'Edit Vehicle Defaults' screen. Here you can fill out the basic information such as the Year, Make, Model, etc about the vehicle. The options that you see here will be based on the template that you selected. This means if you want more or less information you'll need to edit the template.

Once you've entered the information tap 'Save'.



The screenshot shows a mobile application interface for editing vehicle defaults. The title bar at the top reads "Edit Vehicle Defaults" with a close button (X) on the right. Below the title bar, the vehicle is identified as "Van #37". There are four input fields: "Year" with the value "2018", "Make" with the value "Ford", "Model" with the value "Transit", and "VIN" with the value "1FTYR2CG9JKB00000". At the bottom right of the form, there are two buttons: a green "Save" button and a blue "Cancel" button. The "Save" button is highlighted with a red rectangular box.

- Your vehicle has now been added. You can add as many vehicles as you want using the same process. The vehicles you add will be available to be inspected in the app.